

If you have any concerns about your child's safety you should use the following procedure to make a complaint:

- Talk to the Principal/Class Teacher.
- If you are still concerned talk to the designated teacher for child protection.
- If you are still concerned talk to the Chairperson of the Board of Governors.

It should be noted that information given to members of staff about possible child abuse cannot be held 'in confidence'. In the interests of the child, staff may need to share this information with other professionals. However, only those who need to know will be informed.

The Designated Teacher for Child Protection is *Miss Jennifer Boyd*.

Mrs Fiona McBride or Mrs Roisin Reilly will assume responsibility in her absence.

If there is any doubt about whether to take further action, advice is available from:

- WELB Designated Officer – 028 8241 1411
- Gateway Team (Western Area) – 028 71314 090
- PSNI – Public Protection Unit – 0845 600 80000

When seeking such advice you do not have to give any names. You are only making an enquiry.

Reviewed: - 22 June 2006, 4 September 2006, 17 April 2007, 26 August 2008, 9 June 2010

Enniskillen Nursery School is committed to providing a high quality of care and education meeting children's needs during a period when they are growing and acquiring a wide range of knowledge and skills.

A close partnership between home and school will help ensure that your child(ren) learn and develop to their full potential in a caring, supportive and safe environment. Good communication between parent/carer and teacher is essential if we are to achieve this.

If you have any concerns about any aspect of your son/daughter's care/education please contact the school and arrange a meeting with the Principal and/or Class Teacher.

It is very important to attend the Parent/Teacher meeting to discuss your child's progress and development with his/her Teacher.

Other school Policies are in the "Policies" file in the Parent / Staff Room. Please feel free to ask for a copy of any you want. These include:

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Behaviour Child Protection Discipline
Handling Medicines Health & Safety
Healthy Snacks Pastoral Care
Reporting to Parents Settling in
Smoking Policy Special Needs

Enniskillen Nursery School

Pastoral Care & Child Protection

Information for Parents

Mission Statement

We believe that childhood should be valued as a time to develop independence, curiosity and a sense of worth.

At Enniskillen Nursery School we recognise our responsibility to safeguard and promote the wellbeing of children in our care.

We provide a safe, supportive and caring environment. Staff aim to promote your child to develop at this crucial stage in their early education career.

All children are encouraged to: -

- *feel a sense of worth and dignity;*
- *experience success and achievement to increase self confidence;*
- *explore and develop their talents.*

In addition we encourage children to:

- *become more aware of their own feelings and those of others;*
- *take some responsibility for their own safety and the safety of others;*
- *to choose if they want to participate or not in an activity.*

Staff members have a legal duty of care. At all times we aim to keep the children safe and happy.

Reviewed: - 22 June 2006, 4 September 2006, 17 April 2007, 26 August 2008, 9 June 2010

PRINCIPLES

Our Child Protection Policy is based on the following principles: -

- The child's welfare is always our paramount consideration.
- Children are listened to and their views and concerns taken seriously.
- Children's individual needs are assessed and understood.
- Children feel safe, valued and respected.
- Each child has their progress regularly monitored by vigilant, informed staff.

PROCEDURES

- All staff, volunteers and students receive clear guidance on the action to take where abuse or neglect of a child is suspected and attend regular Child Protection training.
- All staff, volunteers and students undergo a thorough vetting procedure in order to maintain the highest standard of professional care towards children in their care.
- Staff and volunteers work with children to help them resolve conflicts independently and become more aware of the consequences of their actions.
- All children are encouraged to talk to staff if they are sad, worried or have any concerns.

In contact with pupils, staff in Enniskillen Nursery School follow the guidelines and procedures described in the DENI publication "*Pastoral Care in School - Child Protection*"(1999).

PROCEDURE FOR REPORTING A PARENT COMPLAINT OR AN INCIDENT OF SUSPECTED CHILD ABUSE

